

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
AUGUST 3, 2009**

The Regular Meeting of the Village Council was called to order by President Warfield at 7:00 p.m.

ROLL CALL:

Present: President Warfield, Trustees Mullin, Gunnett, Barnes, Dailey (7:15 p.m.), Tackett, VanDyken.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Faith Akert, Chief Bryan Campbell, Russell L. Barnes, Jess A. Wallace, Mark McCain, Dan Lewis and Pat Temple.

APPROVAL OF AGENDA:

Motion by Tackett, seconded by Barnes, to amend the agenda to include discussion of the election requested by Trustee Mullin. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Tackett, seconded by Barnes, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

Mr. Jess Wallace had the following comments:

- He requested that his comment at the July 6, 2009, meeting regarding additional payments on the Municipal Complex be included in the minutes.
- He stated that after the conclusion of the meeting, Manager Lutz explained to him that the Agreement for the General Obligation Bonds will not allow for early payment until year 10 of the Bond Repayment Schedule.
- He stated that he has spoken with a number of financial institutions, and they have told him that they know of no loan that will not allow early payment.

PUBIC HEARINGS:

None.

UNFINISHED BUSINESS:

Chief Bryan Campbell provided information to the Village Council regarding a Panic System Alarm with the following comments:

- He explained that the Village of Schoolcraft's Municipal Building does house a Police Department, and that the Police Department does receive a large number complaints from people and does deal with issues that could impact the safety of the office staff.
- He explained that the activation of the Panic Alarm would initiate contact with Central Dispatch who would alert the SPD to a problem at the Municipal Complex, and an officer would be dispatched to the Municipal Office.

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
AUGUST 3, 2009
PAGE 2—**

Chief Campbell recommended that the Village of Schoolcraft contract with Gecko Security in the amount of \$465.00 for installation of equipment, and a \$20.00 per month monitoring fee.

Trustee Gunnett asked how long it would take for contact to be made with the SPD, and if the panic buttons were permanently placed or activated by remote.

Trustee Tackett requested that Gecko be contacted to see if there would be a reduced payment if payments were made annually

Motion by Gunnett, seconded by Tackett, to award the bid to Gecko Security in the amount of \$465.00 for installation of equipment with a \$20.00 per month monitoring fee for a three year period. All aye.

NEW BUSINESS:

The memorandum from Village Manager Cheri Lutz regarding the 2008/2009 South County Fire Authority Audit was discussed.

Motion by VanDyken, seconded by Mullin, to accept the 2008/2009 Fiscal Year Audit for South County Fire Authority as presented. All aye.

TABULATION OF BIDS:

Mr. Dan Lewis of Prein & Newhof appeared before Village Council to present bid tabulations for the Water Main Upgrade on West Eliza Street, and to provide information regarding the proposed time frame and implementation of the project.

He recommended that the bid be awarded to the low bidder Cripps Fontaine Excavating in the amount of \$71,486.70.

Motion by Gunnett, seconded by Tackett, to award the bid to Cripps Fontaine Excavating in the amount of \$71,486.70. All aye.

Mr. Lewis provided an update on the status of the Eliza Street Road Projects, and stated that bids will be let on September 3, 2009, and work will commence in late September, and conclude in mid-November.

COMMUNICATIONS:

The letter from the First Presbyterian Church expressing their thanks for the Village Wide Garage Sales was acknowledged for file.

REPORTS FROM VILLAGE ADMINISTRATION:

President Warfield had the following comments:

- He stated there are no elections being held in Kalamazoo County on Tuesday, August 4, 2009.

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
AUGUST 3, 2009
PAGE 3—**

- He appointed Trustees Dailey, Gunnett, and Tackett to review the Village Manager's Salary.
- He stated that agreements have been worked out with the Cities of Portage and Kalamazoo for sanitary sewer flow through agreements.
- He stated that the Village of Schoolcraft does have a healthy fund balance and that it is important to remember that the Village of Schoolcraft is currently utilizing its fund balance in lieu of property taxes currently being collected.
- He stated that the Village does keep a six month reserve in fund balance, and that receivables are included in fund balance.
- He stated that he is not aware of any bonds which will allow early payment, and stated that bonds would be callable in 2017.
- He stated that the Bond Agreement sets up specific times for early payment.

Village Manager Cheri Lutz had the following comments:

- She stated that she would be sending letters to all affected property owners and businesses regarding the Water Utility Project.
- She stated that the Park Committee is in the process of reviewing park design plans.

Trustee Gunnett had the following comments:

- He stated that the Planning Commission has been discussing Open Air Markets in various districts.
- He stated that Chairperson Brown and Commissioner DeVries will present the concept to the DDA at their August 5, 2009, meeting.
- He stated that there are concerns regarding location, traffic, and congestion related to Open Air Markets in the Village.

Trustee Tackett had the following comment:

- He stated that many small towns have Farmers Markets, and he likes the concept.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

Mr. Jess Wallace stated that the Village Park may be a good location for a Farmers Market.

ADJOURNMENT:

The meeting was adjourned at 7:40 p.m.

Faith C. Akert, Village Clerk

Loren C. Warfield, Village President