

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
JANUARY 19, 2009**

The Regular Meeting of the Village Council was called to order by President Loren Warfield at 7:00 p.m.

ROLL CALL:

Present: President Loren Warfield, Village Trustees Walt Mullin, Keith Gunnett, Russel Barnes, Carl Tackett, Scot Dailey and Jim VanDyken.

Absent: None.

Also Present: Village Manager Cheri Lutz, Village Clerk Faith Akert, Chief Bryan Campbell, Russell Lee Barnes, Mark McCain, Ron Sagers, Jess Wallace, Tom Gill, Dorothy J. Clark, and Todd Carlin.

APPROVAL OF AGENDA:

Motion by Tackett, seconded by Mullin, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Tackett, seconded by Dailey, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

The revised Draft Letter regarding a sanitary sewer flow through agreement with the City of Portage was discussed.

Motion by Tackett, seconded by Barnes, to approve the letter to the City of Portage requesting a sanitary sewer flow through agreement. All aye.

NEW BUSINESS:

a) Mr. Dan DeVries appeared before the Village Council to present his qualifications for appointment to the Planning Commission.

Motion by Gunnett, seconded by Mullin, to appoint Mr. Dan DeVries to the Planning Commission to fill the vacant seat left by Commissioner Robinson to expire February 2010. All aye.

b) The memorandum from Village Manager Cheri Lutz regarding Pre-Construction

Engineering costs for the following:

- Redundant Water Main Project at Well house
- Water-main replacement on Eliza Street – Grand to Centre

Motion by VanDyken, seconded by Barnes, to approve Pre-Construction Engineering costs for the Redundant Water Main Project and for the Water-main replacement on Eliza Street – Grand to Centre in the amount of \$7,650.00. All aye.

- c) The memorandum from Village Manager Cheri Lutz regarding a final pay request from Dixon Engineering in the amount of \$9,840.00 was discussed. Manager Lutz explained that the overspray of two vehicles still needs to be taken care of, and that vehicle owners had been contacted but are waiting for warm weather to get their cars cleaned. She stated that Overspray Experts has been paid for the vehicle clean up, and that the Village of Schoolcraft will not have any financial responsibility for the service.

Motion by VanDyken, seconded by Dailey, to approve the final pay request of Dixon Engineering in the amount of \$9,840.00. All aye.

- d) Village Manager Cheri Lutz presented the Draft Budget for fiscal year 2009/2010 to the Village Council with the following remarks:

The following assumptions have been made in the budget:

- The contribution of \$25,000 from the sale of municipal properties for playground equipment and upgrades.
- The contribution of \$12,000 from the sale of municipal property for a new roof for the community center.
- An increase in water rates to \$4.20 per 1,000 gallons effective March 1, 2009.
- Repayment of Water Tower Painting costs from Water Fund to General Fund in the amount of \$115,868.50.
- A contribution to the Water Fund in the amount of \$60,000.00 to assist in Capital Improvements Expenses as outlined in the Capital Improvement Plan.

General Fund Expenditures Include:

- \$17,000 New Roof for Community Center Special Project
- \$25,000.00 for playground equipment upgrade Special Project
- \$8,070 for copy machine and software upgrades. Set Aside
- \$10,000.00 for Anticipated additional Bond Payment in 2018. Set Aside
- \$9,500.00 Cruiser and Safety Vests for Police Department. Set Aside
- \$7,500.00 for Backhoe and Pick-up for DPW. Set Aside
- \$1,300.00 for new door and weather striping for Equipment Building

Major and Local Street Expenditures Include:

- Lyon, Center to W. Village Limits
- Pine, Grand to Duncan
- \$7,500.00 Backhoe/Pick-Up Set Aside
- \$4,500.00 for Street Striping.

DDA Expenditures Include:

- \$10,000.00 Capital Outlay for Decorative Banners and Christmas Wreaths.

Water Department Expenditures Include:

- \$12,000.00 for Water Meter Upgrades.
- \$10,000.00 for Repayment to General Fund for Water Tower Project.
- \$13,000.00 for engineering for "Shovel Ready" Projects.
- \$62,000.00 for Water Utility Relocation/Grand Street.

The Village Council requested that Center Street Lyons to Vienna be included in the final budget, and that road projects will be re-evaluated in the spring.

- e) Motion by VanDyken, seconded by Tackett, to adopt Resolution 2009-01. A Resolution to Set a Public Hearing for February 16, 2009, for the Proposed 2009-10 Fiscal Year Budget. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

- Trustee Gunnett provided an update on Planning Commission activities.
- Trustee VanDyken provided an update on South County Fire Authority activities.
- President Warfield expressed his appreciation to the DPW for their excellent work in keeping the streets and sidewalks clear during the recent heavy snowstorms.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

- Mr. Jess Wallace stated his appreciated to the DPW and the Village of Schoolcraft for their excellent work in keeping the streets and sidewalks clear from snow. He stated that the Village of Schoolcraft is one of the few municipalities in the region who clears sidewalks.

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- Mrs. Dorothy Clark expressed her appreciation to the DPW for their excellent work in keeping the streets and sidewalks cleared from ice and snow.
- Mr. Ron Sagers requested that he be placed on the bid list for the new roof for the Community Center.

ADJOURNMENT:

The meeting was adjourned at 7:40 p.m.

Faith C. Akert, Village Clerk

Loren C. Warfield, Village President