

VILLAGE OF SCHOOLCRAFT
VILLAGE COUNCIL PROCEEDINGS
DECEMBER 15, 2008

The Regular Meeting of the Village Council was called to order by President Loren Warfield at 7:00 p.m.

ROLL CALL:

Present: President Warfield, Trustees Mullin, Gunnett, Barnes, Dailey, Tackett and VanDyken.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Faith Akert, Police Chief Bryan Campbell, Norma Tackett, Mark McCain, Cindy Chapman, Russel L. Barnes, Tom Wheat, Dorothy J. Clark, Todd Carlin, Rich Pierson, Tim Brown and Pat Temple.

APPROVAL OF AGENDA:

Motion by Tackett, seconded by Barnes to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by VanDyken, seconded by Dailey, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

Mr. Rich Pierson of South County Water and Sewer Authority (SCWSA) appeared before the Council to provide an update on the Proposed Sanitary Sewer Project, and to discuss issues pertaining to the request for a "flow-through" agreement with the City of Portage.

Mr. Pierson stated that the City of Portage has requested input regarding the project from 10 surrounding municipalities by January 30, 2008.

The Village Manager was instructed to provide a draft letter regarding the proposed project to the Village Council at the January 5, 2008, Village Council meeting.

NEW BUSINESS:

a) The memorandum from Village Manager Cheri Lutz regarding appointments to the Planning Commission was discussed.

Motion by Gunnett, seconded by Tackett, to re-appoint Commissioners Brown and Harden to the Planning Commission for a three year term to expire in February 2012. All aye.

- b) Commissioner Tim Brown appeared before the Village Council to present Draft Ordinance No. 216. AN ORDINANCE TO AMEND ARTICLE 1 – PREAMBLE, ARTICLE 2 – DEFINITIONS, ARTICLE 3 – ESTABLISHMENT OF DISTRICTS, ARTICLE 4 – GENERAL REGULATIONS, ARTICLE 5 – R-A AND R-1 SINGLE-FAMILY RESIDENCE DISTRICTS, ARTICLE 6 – R-2 SINGLE AND TWO-FAMILY RESIDENCE DISTRICTS, ARTICLE 17 – SITE DESIGN STANDARDS, ARTICLE 18 – SIGNS, ARTICLE 19 – ADMINISTRATION AND ENFORCEMENT, ARTICLE 20 – ZONING BOARD OF APPEALS, AND ARTICLE 21 – AMENDMENTS OF THE ZONING ORDINANCE OF THE VILLAGE OF SCHOOLCRAFT.

Motion by Gunnett, seconded by VanDyken, to adopt Ordinance No. 216 as presented. All aye.

- c) The memorandum from Village Manager Cheri Lutz regarding the 2009 Hazardous Waste Agreement was discussed.

Motion by Barnes, seconded by Dailey, to approve the 2009 Hazardous Waste Agreement with Kalamazoo County in an amount not to exceed \$500.00. All aye.

- d) The memorandum from Village Manager Cheri Lutz regarding 2008 compensation for Village Trustees was discussed.

Motion by Tackett, seconded by Dailey, to approve the 2008 compensation for Village Trustees as presented. All aye.

- e) The 2009 Village Council Meeting Schedule was presented to Village Council for approval.

Motion by VanDyken, seconded by Mullin, to approve the 2009 Village Council Meeting Schedule as presented. All aye.

- f) The memorandum from Village Manager Cheri Lutz regarding the Local Preference Policy was discussed.

The Village Council requested that the following be added to the policy for presentation at the January 5, 2008, meeting: **The Local Preference Policy does not apply for the following professional services: Planning, Engineering, Legal Counsel, Accounting/Audit Services.**

TABULATION OF BIDS:

Village Clerk Faith Akert presented bid tabulations for Auditing Services for a three year period for the Village of Schoolcraft as follows:

- | | |
|----------------------|-------------|
| • Douglas Wohlberg | \$24,740.00 |
| • Lewis & Knopf | \$25,500.00 |
| • Siegfried Crandall | \$28,500.00 |
| • Abraham & Gaffney | \$29,515.00 |
| • Seber Tans | \$32,700.00 |
| • Plante Moran | \$58,000.00 |
| • Yeo & Yeo | \$65,200.00 |

Village Clerk Faith Akert stated that she has conducted a thorough check of references, and is confident that Douglas Wohlberg will provide the required services as outlined in the bid specifications.

Motion by Mullin, seconded by Gunnett, to award the bid for Auditing Services for the Village of Schoolcraft to Douglas Wohlberg for a three year term in the amount of \$24,740.00. All aye.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

President Warfield asked the Council if they would be interested in a Special Hazardous Waste Drop-Off Day.

The Village Council was supportive, and Village Manager Cheri Lutz will provide information to the Village Council in January, 2009.

ADJOURNMENT:

The meeting was adjourned at 8:00 p.m.

Faith C. Akert, Village Clerk

Loren C. Warfield, Village President