

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
NOVEMBER 17, 2008**

The Regular Meeting of the Village Council was called to order by President Warfield at 7:00 p.m.

ROLL CALL:

Present: President Warfield, Trustees Mullin, Gunnett, Barnes, Dailey, Tackett and VanDyken.

Absent: None.

Also Present: Village Manager Cheri Lutz, Clerk Faith Akert. Russell L. Barnes, Jess Wallace, Norma Tackett, Tim Gill, Sandra Gill, Ron Sagers, Vern Jacobson and Pat Temple.

APPROVAL OF AGENDA:

Motion by Gunnett, seconded by Mullin, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Barnes, seconded by Dailey, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

Mr. Jess Wallace stated that the October 20, 2008, meeting minutes did not completely convey his comments regarding site plan approval. He requested the following comments be reflected in the minutes of the November 17, 2008, meeting.

Mr. Wallace stated that he is opposed to the provision to allow the Planning Commission to have the authority to approve site plans for new construction, additions, or variances whether required or not. He stated that the Village Council is the final and only body with this authority.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

Draft Policy #19 was presented to Council for review. A Policy for Tree Removal in the Village Right of Way.

Motion by Gunnett, seconded by Barnes, to adopt Policy #19. A Policy for Tree Removal in the Village Right-of-Way. All aye.

NEW BUSINESS:

- a) Mr. Vern Jacobson of Kalamazoo Awning appeared before the Village Council to request approval for the installation of an awning for Schnauzer's Restaurant.

Motion by Tackett, seconded by Gunnett, to approve the request for an awning for Schnauzer's Restaurant as submitted. All aye.

- b) The memorandum from Village Manager Cheri Lutz regarding Draft Policy #20 was presented to Council for review. A policy regarding Identity Theft and Prevention.

Motion by Mullin, seconded by Tackett, to adopt Policy #20. A policy regarding Identity Theft and Prevention. All aye.

- c) Village Manager Cheri Lutz presented the Draft Capital Improvement Plan for the Water Department outlining the purpose of the plan, the legal requirements of the plan, and projects included in the plan.

President Warfield commented on the quality and detail of the plan, and commended the Village staff for their hours of work.

Trustee Gunnett complimented the manager and staff for their work on the plan stating that he was very impressed. He stated that he feels that the plan is very proactive but his philosophy is that when it breaks, we will find the money to fix it.

Village Manager Cheri Lutz stated that the plan is subject to change from year to year, and that we are not required to complete every project on the plan in the year for which it is proposed, and that the plan will service as a roadmap for future capital improvement projects.

Trustee VanDyken stated that he was very impressed with the plan, and complimented the staff for their excellent work.

President Warfield asked Council to review the plan, which will be presented at the December 1, 2008, meeting for adoption.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

President Warfield had the following comments:

- He stated the City of Portage and the South County Water and Sewer Authority have had discussion on the proposed sanitary sewer project.

Trustee Gunnett provided an update on Planning Commission activities.

ADJOURNMENT:

The meeting was adjourned at 7:55 p.m.

Faith C. Akert, Village Clerk

Loren C. Warfield, Village President