

**VILLAGE OF SCHOOLCRAFT
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 8, 2009**

The Regular Meeting of the Downtown Development Authority was called to order by Chairperson Jim MacPhee at 8:00 a.m.

ROLL CALL:

Present: Chairperson Jim MacPhee, Rob Swarts, Rich Peart, Deb Reynolds, Jim Stamper and Dale Miller.
Absent: Jerri French, Loren Warfield.
Also Present: Village Manager Cheri Lutz, Faith Akert.

DETERMINATION OF QUORUM:

A quorum was present.

APPROVAL OF MINUTES:

Motion by Peart, seconded by Miller, to approve the minutes of the Regular Meeting of October 2, 2008, as presented. All aye.

PUBLIC HEARINGS:

None.

OLD BUSINESS:

Discussion took place on the following items:

- **Decorative Banners.**

Village Manager Cheri Lutz informed DDA members that banners are no longer allowed on poles owned by AEP thereby limiting the banners to poles that are owned by the Village, currently located in the CBD District.

Motion by Stamper, seconded by Miller to approve purchase of decorative banners for all Village owned lights poles with the understanding that when Phase II and III of the Streetscape Project are completed, additional banners will be ordered, and that a notice be placed in the Village newsletter informing the community of future plans. All aye.

Appointments to Board

Village Manager Cheri Lutz advised the board the following members had fulfilled the terms of their appointment: MacPhee, Miller, Swarts.

Motion by MacPhee, seconded by Swarts, to recommend re-appointment of Jim MacPhee, Dale Miller and Rob Swarts for a four year term to expire in January 2013 to the Village Council. All aye.

Vacant Seats

The committee discussed potential candidates to fill the vacant seats on the DDA Board.

Village Manager Cheri Lutz explained that membership numbers for the DDA are between eight and twelve. The DDA will need to make one additional appointment to meet the minimum requirements.

Members of the DDA will consider names for potential appointments.

Future Projects

The committee will focus on banners and Christmas decorations for the 2009/10 Budget Year.

NEW BUSINESS:

- a) Motion by Reynolds, seconded by Peart, to approve the YTD Revenue and Expenditure Report as presented. All aye.
- b) Motion by Miller, seconded by Reynolds to hold DDA meetings on a quarterly basis to be held on January 8, 2009, April 2, 2009, August 6, 2009 and November 5, 2009. All aye.

ADJOURNMENT:

The meeting was adjourned at 8:55 a.m.

Faith C. Akert, Recording Secretary

Jim MacPhee, Chairperson