

**VILLAGE OF SHCOOLCRAFT
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 7, 2010**

The Regular Meeting of the Downtown Development Authority held at 442 N. Grand Street, Schoolcraft, Michigan was called to order by Chairperson Jim MacPhee at 8:00 a.m.

ROLL CALL:

Present: Chairperson Jim MacPhee, Rob Swarts, Rich Peart, Dan Hartlieb, Dale Miller Jim Stampler (8:05 a.m.), and Deb Reynolds.

Absent: Dan DeVries.

Also Present: Village Manager Cheri Lutz, Faith Akert, Joe Agostinelli.

DETERMINATION F QUORUM:

A quorum was present.

APPROVAL OF MINUTES:

Motion by Miller, seconded by Peart, to approve the minutes of the Regular Meeting of November 5, 2009, with the following correction under Old Business; to correct percentages of matches required.

PUBLIC HEARINGS:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

- a) The letter from The Vicksburg Foundation regarding a Pledge to award \$50,000.00 for the Village of Schoolcraft's Streetscape Project was discussed.

Chairperson Jim MacPhee expressed his gratitude to the Vicksburg Foundation for their ongoing support of the Streetscape Beautification Projects.

Motion by Reynolds, seconded by Miller, to accept the Pledge to Award \$50,000.00 from the Vicksburg Foundation. All aye.

- b) Mr. Joe Agostinelli of MEDC appeared before the DDA to present information on a number of grant programs administered under the Michigan Economic Development Program (MEDC) as follows:
- The Downtown Infrastructure Program.
 - The Blight Elimination Program.
 - The Façade Improvement Program.
 - The Signature Building Program.

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Chairperson MacPhee thanked Mr. Agostinelli for his presentation, and requested additional information regarding grant opportunities.

- c) The YTD Revenue and Expenditure Report was discussed.

Additional information will be provided to the DDA Board regarding unbudgeted Contracted Services in the amount of \$9,023.86.

- d) The Proposed Draft Budget was presented to the DDA for review.
- e) Village Council Meeting minutes of September through December 2009, were reviewed for file.
- d) Planning Commission Meeting minutes of November 2009, were reviewed for file.

ADJOURNMENT:

Motion by Reynolds, seconded by Miller, to adjourn the meeting at 9:25 a.m. All aye.

Faith C. Akert, Recording Secretary

Jim MacPhee, Chairperson