

**VILLAGE OF SCHOOLCRAFT
DOWNTOWN DEVELOPMENT AUTHORITY
APRIL 3, 2008**

The Regular Meeting of the Downtown Development Authority was called to order by Chairperson Jim MacPhee at 8:00 a.m.

ROLL CALL:

Present: Chairperson Jim MacPhee, Rob Swarts, Loren Warfield, Jerri French.

Absent: Rich Peart, Deb Reynolds, Dale Miller.

Also Present: Village Manager Cheri Lutz, Faith Akert.

DETERMINATION OF QUORUM:

A quorum was present.

APPROVAL OF MINUTES:

Motion by French seconded by Warfield, to approve the minutes as presented. All aye.

PUBLIC COMMENT:

None.

PUBLIC HEARINGS:

None.

OLD BUSINESS:

a) Jerri French had the following comments:

- She provided the committee with a review of the 2007 Christmas Walk, and plans for the 2008 Christmas Walk.
- She suggested the DDA commemorate the life of Ron Harding by placing a memorial plaque on a streetscape item as well as a public dedication.
- She requested the committee look at alternative methods of placement for memorial plaques due to the fact that many of the have been damaged or lost over the hard winter months.

The committee was in agreement that a financial contribution towards the annual event would be an appropriate expenditure of the DDA.

b) Loren Warfield had the following comments:

- He provided the committee with an update on the sanitary sewer issue.
- He discussed the upcoming Canadian National Railroad Crossing project through MDOT.

- c) Village Manager Cheri Lutz provided the committee with sketches for decorative street signs. She will have additional information at the May 1, 2008, meeting.

NEW BUSINESS:

- a) The letter of resignation from Darlene Root was discussed.

Motion by Warfield, seconded by MacPhee, to accept with regret the letter of resignation from Darlene Root. All aye.

- b) The memorandum from Faith Akert regarding DDA Tax Capture was discussed.
- c) Motion by Warfield, seconded by French, to approve the year to date Revenue/Expenditure Report. All aye.

ADJOURNMENT:

The meeting was adjourned at 9:00 a.m.

Faith C. Akert, Recording Secretary

Jim MacPhee, Chairperson