

**VILLAGE OF SCHOOLCRAFT
DOWNTOWN DEVELOPMENT AUTHORITY
OCTOBER 2, 2008**

The Regular Meeting of the Downtown Development Authority was called to order by Chairperson Jim MacPhee at 8:02 a.m.

ROLL CALL:

Present: Chairperson Jim MacPhee, Rob Swarts, Loren Warfield, Rich Peart, Deb Reynolds, Jim Stamper and Dale Miller (8:05).

Absent: Jerri French.

Also Present: Village Manager Cheri Lutz, Faith Akert.

DETERMINATION OF QUORUM:

A quorum was present.

APPROVAL OF MINUTES:

Motion by Swarts, seconded by Reynolds, to approve the minutes of the Regular Meeting of September 4, 2008 as presented. All aye.

PUBLIC HEARINGS:

None.

OLD BUSINESS:

a) Discussion took place regarding the purchase of banners.

Motion by Warfield, seconded by Swarts to form a Banner Committee (Reynolds, Stamper and Lutz); to select a stock digital winter banner, determine the size, number and placement throughout the 131 Corridor, and place the order from Bronner's Christmas Decorations for the brackets and banners. All aye.

b) August Concerts in the Park was discussed. Lutz reported Mr. Greg Milliken confirmed use of DDA funds would be appropriate, (same as support of the 4th of July fireworks). She stated the cost of a band and a portable stage would be at least \$500.00 per event. The board tabled Concerts in the Park at this time.

c) Fundraisers and grants:

- Jim MacPhee volunteered to write funding requests for the Streetscape Project, to local foundations.
- Jim Stamper stated the Kiwanis Club is interested in supporting upgrades to the tennis courts.

NEW BUSINESS:

a) Support for the Christmas Walk was discussed. Jim Stamper offered to help Norma Tackett fill the planters.

Motion by Warfield, seconded by Reynolds, to approve support of the Christmas Walk, by providing the artificial poinsettias and live greens for 12 planters.

- b) Motion by Warfield, seconded by Miller to approve the YTD Revenue and Expenditure Report as presented. All aye.

STATEMENTS FROM MEMBERS:

- a) Mr. Warfield stated the Planning Commission is responding to business concerns and are working on Zoning Ordinance Text Amendments. Manager Lutz stated the Planning Commission is considering:
- Temporary outdoor sales related to the business.
 - Addressing lighting requirements.
 - Outdoor furnace restrictions.
 - Ability to announce “coming soon” in advance of opening a new business.

ADJOURNMENT:

The meeting was adjourned at 9:05 a.m.

Faith C. Akert, Recording Secretary

Jim MacPhee, Chairperson