

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
FEBRUARY 5, 2018**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The prayer and Pledge of Allegiance was led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Spears, Barnes, Stodola, and Carlin,

Absent: None.

Also Present: Village Manager Cheri Lutz, Village Clerk Faith Akert, Chief Bryan Campbell, David Benac, Kirk Bergland, and Danna Downing.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda as amended. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Stodola, seconded by Mastenbrook, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

Mr. David Benac, democrat candidate for congress appeared before the Village Council to introduce himself, and to invite the Village Council and staff to a Town Hall meeting at the Schoolcraft Community Library on February 13, 2018, at 6:30 p.m.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

Trustee Rochholz presented the final document for approval for the "Citizen of the Year Award".

Motion by Stodola, seconded by Barnes, to approve the Citizen of the Year Award Criteria as recommended by the committee. All aye.

President Gunnett appointed Trustees Rochholz, Spears and Mastenbrook to the Citizen of the Year Committee.

Motion by Gunnett, seconded by Stodola to approve the Citizen of the Year Award committee. All aye.

NEW BUSINESS:

- a) Ms. Danna Downing of South County Community Services appeared before the Village Council to present an annual report of activities, and to request a financial donation of \$3,100.00 for fiscal year 2017/18.

President Gunnett thanked Ms. Downing and her staff for the excellent services that are provided through South County Community Services.

Trustee Rochholz commended South Community Services for adhering to their core value statement, stating that they are able to provide good services because they have not spread their scope of services too thin.

Motion by Mastenbrook, second by Barnes to approve the annual donation to South County Community Services for \$3,100.00. All Aye.

- b) The memorandum and Traffic Control Order #18-01 from Chief Campbell regarding safety concerns related to Schoolcraft Community Schools for traffic located along 14th and Clay Street was discussed.

Motion by Rochholz, seconded by Stodola, to adopt Traffic Control Order #18-01 as presented. All aye.

- c) The memorandum from Village Manager Cheri Lutz regarding the 2018 Hazardous Household Waste Program was discussed.

Motion by Stodola, seconded by Rochholz, to approve the contract with Kalamazoo County for Household Hazardous Waste in the amount of \$650.00. All aye.

- d) The memorandum from Village Clerk/Treasurer Faith Akert regarding Resolution 2018-01. A Resolution Calling a Public Hearing on the Proposed Budget for 2018/19 was discussed.

Motion by Mastenbrook, seconded by Barnes, to adopt Resolution 2018-01. A Resolution Calling a Public Hearing on the Proposed Budget for 2018/19 as presented. All aye.

- e) Village Manager Cheri Lutz presented the draft budget for General Fund for fiscal year 2018/19.

- f) Village Clerk/Treasurer Faith Akert presented the draft budget for Major & Local Streets, DDA, Water & Equipment Fund for fiscal year 2018/19.

- g) Discussion took place regarding a proposed change to the site plan of Clark Logic.

Manager Lutz stated that the Village Council must approve any site plan change proposals prior to being presented to the Planning Commission for site plan approval.

Motion by Rochholz, seconded by Carlin, to approve the proposed site plan change, and to allow the Planning Commission to review it at a Special Meeting to be held on Thursday, February 8, 2018, at 6:00 p.m. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

Village Manager Cheri Lutz had the following comments:

- She stated that she has hired a Finance Director/Assistant Village Manager who will begin on February 13, 2018.
- She stated that the DPW is currently working on a LED lighting grant.

Chief Bryan Campbell introduced new part time officer Joe Sheteron to the Village Council.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

Mr. Kirk Bergland provided a brief update on activities that are being planned for 2018.

Trustee Stodola thanked the DPW for their excellent work in keeping the streets and sidewalks clear from snow.

OTHER BUSINESS:

None.

The meeting was adjourned at 8:07 p.m.

Faith C. Akert, Clerk

Keith F. Gunnett, Village President