

**VILLAGE OF SCHOOLCRAFT
PLANNING COMMISSION
REGULAR MEETING
DECEMBER 11, 2017**

The Regular Meeting of the Planning Commission held at 442 N. Grand Street, Schoolcraft, Michigan, was called to order by Chairperson Tim Brown at 7:00 p.m.

ROLL CALL:

Present: Chairperson Brown, Commissioners Gunnett , Schmitt, Doorn, Hendriksma, and Pfof.
Absent: Rozeboom.
Also Present: Jamie Clark, Kirk Bergland, Jordan Parker and Natalie Dean and Ben Baker.

APPROVAL OF AGENDA:

Motion by Schmitt, seconded by Pfof, to approve the agenda as presented. All aye.

APPROVAL OF MINUTES:

Motion by Schmitt, seconded by Pfof, to approve the minutes of the Regular Meeting of November 13, 2017, as presented. All aye.

PUBLIC HEARINGS:

None.

UPDATE ON VILLAGE ACTIVITIES:

Minutes of the Village Council Meetings November 2, 2017 thru November 20, 2017, were reviewed for file.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) Mr. Jamie Clark appeared before the Planning Commission with the following comments:
- He requested an extension of time for completion of the cement parking lot located on the south east portion of his property. He stated that the heavy rains during the month of October impacted his ability to complete the concrete parking lot. Mr. Clark is requesting an extension of time to complete cement work to August 1, 2018.
 - He requested an extension of time for his temporary occupancy permit for Wind & James Art Studio to August 1, 2018.

Commissioner Comments:

Commissioner Schmitt had the following comments:

- He stated that he is not opposed to an extension of time to allow the completion of parking spaces located on the south portion of the property per the approved site plan.
- He stated he appreciates the improvements that Clark Logistics has done to their building, and the improvements are very costly.

Commissioner Brown had the following comments:

- He stated that he is opposed to the extension of time to complete site work per the approved site plan stating that he feels Clark Logistics has had more than enough time to complete the requirements of the approved site plan.
- He stated that the Planning Commission does not have the authority to extend time for an occupancy permit, and that he will need to get approval for that extension from Associated Government Services.

Motion by Schmitt, seconded by Gunnett, to approve the request of Mr. Clark for an extension of time to allow completion of site plan requirements to August 1, 2018.

Ayes: Gunnett, Schmitt, Hendriksma, Doorn, and Pfof.

Nays: Brown.

Motion carried.

- b) Discussion took place regarding re-appointment of commissioners for a three year term to expire in January of 2021.

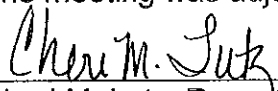
Motion by Schmitt, seconded by Pfof, to recommend re-appointment of Commissioners Doorn and Brown for a three year term to expire January 2021 to the Village Council. All aye.

- c) Mr. Jordan Parker, Ms. Natalie Dean, and Mr. Ben Baker from Wightman & Associates appeared before the Planning Commission to begin work on the Comprehensive Land Use Plan, and Park and Recreation Plan.

A number of group activities and exercises were held and discussed related to the Comprehensive Land Use Plan.

ADJOURNMENT:

The meeting was adjourned at 8:44 p.m.



Cheri M. Lutz, Recording Secretary

Tim Brown, Planning Commission Chairperson