

**VILLAGE OF SCHOOLCRAFT  
DOWNTOWN DEVELOPMENT AUTHORITY  
APRIL 5, 2018**

The Regular Meeting of the Downtown Development Authority held at 442 N. Grand Street was called to order by Chairperson Gunnett at 8:02 a.m.

**ROLL CALL:**

Present: Gunnett, Stamper, Swarts, and Miller.

Absent: Hines.

Also Present: Village Manager Cheri Lutz, Finance Director/Assistant Manager Tammi Youngs.

**DETERMINATION OF A QUORUM:**

A quorum was present.

**APPROVAL OF MINUTES:**

Motion by Miller, seconded by Stamper, to approve the minutes of the Regular Meeting of November 2, 2017, as presented. All aye.

Regular minutes of the Village Council October 16, 2017 thru March 5, 2018, were acknowledged for file.

**PUBLIC HEARINGS:**

None.

**OLD BUSINESS:**

President Gunnett provided the following information regarding sanitary sewer:

- Sugarloaf & 131 North are interested in sanitary sewer.
- Wightman & Associates are researching the installation of sanitary sewer along US 131, and other areas have expressed interest,
- The Village of Schoolcraft is looking at providing sanitary sewer along the US 131 Corridor and other areas that have expressed interest. These designated areas are considered the "Base" areas.
- The cost for sanitary sewer for the Village would be approximately \$91.00 per REU. If the entire village has sanitary sewer, the cost would be approximately \$45.00 per REU.
- He stated that it would take approximately three years to bring the proje.
- He stated petitions will be circulated to those residents and businesses within the "Base" areas.
- He stated additional information will be forthcoming.

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**NEW BUSINESS:**

- a) Discussion took place regarding the YTD Revenue & Expense Report.

Motion by Miller, seconded by Swarts, to approve the YTD Revenue & Expense Report as presented. All aye.

- b) Discussion took place regarding the 2018/2019 FY Budget.

Motion by Miller, seconded by Swarts, to approve the 2018/2019 FY Budget as presented. All aye.

- c) Discussion took place regarding the Conceptual Drawing for US 131 Improvements and Hayward & Robinson Street Improvements as follows:

President Gunnett had the following comments:

- The plan for US 131 is to install a median, trees, and bump outs in order to slow traffic.
- The plan for Hayward & Robinson Streets is to allow traffic to move off US 131 to access businesses, and additional parking.

**BOARD COMMENTS:**

Jim Stamper had the following comments:

- He thinks any improvements would be beneficial.
- He would like to see fund raising activities at Burch Park.

Jim Stamper announced his resignation from the DDA effective immediately due to personal issues.

Chairperson Gunnett had the following comments:

- He stated the Village will likely proceed with projects that are low cost, and can be implemented immediately.
- He stated Burch Park is in need of bathrooms, a pavilion, and other amenities.

**ADJOURNMENT:**

The meeting was adjourned at 8:59 a.m.

Cheri M. Lutz, Recording Secretary

Keith F. Gunnett, Chairperson