

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
November 5, 2018**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees, Mastenbrook, Spears, Barnes, Rochholz, Stodola, and Carlin.  
Absent: None.  
Also Present: Village Manager Cheri Lutz, Assistant Manager/Finance Director Tammi Youngs, Clerk Theresa O'Leary, Chief Bryan Campbell, Kirk Bergland, Nancy Haas and John Gisler.

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Stodola, seconded by Mastenbrook, to approve the Consent Agenda with minor changes. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

Mr. Kirk Bergland and Ms. Nancy Haas discussed the Historic Home tour held on December 1, 4:00 to 8:00 p.m.; and the Christmas Walk held on December 7, 6:00 p.m. to 9:00 p.m. and December 8, 10:00 a.m. to 5:00 p.m.

County Commissioner John Gisler told the Council Kalamazoo County now has an approved budget.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

- a) The memorandum from Assistant Manager/Finance Director regarding the 2018 City, Village, and Township Revenue Sharing (CVTRS) and County Incentive Program Certification for Accountability and Transparency was discussed.

Motion by Rochholz, seconded by Barnes, to approve the CVTRS and County Incentive Program Certification for Accountability and Transparency.  
All aye.

- b) The memorandum from Village Manager Lutz regarding purchasing a new server that will meet State mandated guidelines was discussed.

Motion by Stodola, seconded by Mastenbrook to approve the purchase of a new server in an amount not to exceed \$7,500. All aye.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**MANAGERS REVIEW:**

Motion by Rochholz, seconded by Spears, to convene into Closed Session for the Manager's Annual Review at 7:29 p.m.

Motion by Mastenbrook, seconded by Barnes, to convene into Regular Session at 7:37 p.m.

Motion by Rochholz, seconded by Spears, to approve the recommendation of the Manager's Review Committee as presented. All aye.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:**

Village Council President Gunnett had the following comments:

- He thanked Trustee for conducting the last Council meeting.
- He appointed a committee comprised of Trustees Mastenbrook, Spears and Rochholz to review the Personnel Policy.

Village Manager Cheri Lutz had the following comment:

- She stated that she will be meeting with Chemlink in the next couple weeks to discuss future plans.

Chief Bryan Campbell had the following comments:

- He stated they have interviewed for a new part time officer.

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- He stated all after hour calls to the Police Department will go to consolidated dispatch.

Trustee John Stodola thanked DPW Superintendent for giving a tour of the Public Works facilities to high school chemistry students.

Trustee Sy Spears said there will be a Vendor event on December 1, 9:00 a.m. – 2:00 p.m. at the Upper Elementary school.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:40 p.m.

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Keith Gunnett, President

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Theresa O'Leary, Clerk