

**VILLAGE OF SCHOOLCRAFT
VILLAGE COUNCIL PROCEEDINGS
REGULAR MEETING
October 1, 2018**

The Regular Meeting of the Schoolcraft Village Council held at 442 N. Grand Street, Schoolcraft, MI was called to order at 7:00 p.m. by President Gunnett.

The prayer and Pledge of Allegiance was led by President Gunnett.

ROLL CALL:

Present: Gunnett, Mastenbrook, Barnes, Rochholz, Spears, Stodola and Carlin.
Absent: None
Also Present: Village Manager Cheri Lutz, Finance Director/Assistant Manager Tammi Youngs, Village Clerk Theresa O'Leary, Chief Bryan Campbell, DPW Superintendent Rob Coffman, Mark Parker, Kim Parker, and Julia Larken.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Stodola, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

Julia Larken stated that an existing building located at 4200 U Ave. is being renovated into a Boarding House for senior citizens.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) The memorandum from Finance Director/Assistant Youngs regarding the South County Fire Authority's Audit Report was discussed. She made the following comments:
- She recommended approving the audit and include a letter outlining concerns about the audit procedure.
 - She stated that they used the same auditor as they had in previous years.
- Trustee Mastenbrook expressed concern that a person sitting on the SKCFA Board is the same person doing the books.
Trustee Stodola stated that he is concerned that there is a lack of separation of accounting and auditing at SKCFA.

Motion by Mastenbrook, seconded by Carlin, to approve the Audit Report for South Kalamazoo County Fire Authority accompanied by a letter stating concerns of the Council. All aye.

- b) The memorandum from DPW Superintendent Coffman regarding splitting cost of installation of a gas line with Kalamazoo County Dispatch Authority was discussed. Trustee Stodola suggested getting a signed contract from KCDA stating details about their responsibility and stating cost to the Village will not exceed \$2,800.

Motion made by Stodola, seconded by Barnes to approve splitting the cost with KCDA for installation of a gas line, contingent upon a written contract.

- c) The letter from Mark Parker regarding replacing asphalt in his parking lot and placing banners outside his business was discussed.

President Gunnett had the following comments:

- The Village Ordinance states that the responsibility of repair on personal property is upon the owner of that property.
- He stated that he, Stodola, Lutz and Coffman will look at the site.
- He stated banners in the right of way are not allowed by MDOT and also by Village Ordinance.

Trustee Spears had the following comments:

- He stated it is cost prohibitive for the Village to incur costs of making repairs on any personal property. It is also a liability.
- He invited Parker to attend a Planning Commission meeting to express his concerns.

Trustee Stodola stated that it is important not to set a precedent by starting to pay for repair costs on personal property.

TABLATION OF BIDS:

None.

COMMUNICATIONS:

Thank you note from Schoolcraft Friday Pack.

REPORTS FROM VILLAGE ADMINISTRATION:

Village Manager Lutz had the following comments:

- The Village received the last check from the Vicksburg Foundation to entirely cover the cost of the Comprehensive Land Use Plan and the Park and Recreation Plan.
- The Mexican restaurant moving in to 321 N. Grand is called Nonla Taqueria. The owner is going before the Planning Commission in October for site plan review.

Chief Campbell stated he will be at McDonald's Restaurant on Wednesday, October 3, 8-10 a.m. for "Coffee with a Cop".

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Trustee Carlin stated that the South Kalamazoo County Fire Authority has hired a new administrator.

Trustee Spears stated that Rocket Football will be collecting non-perishable food items for the Eagles Nest. They will be collected on October 20, which is their last game.

STATEMENTS FROM CITIZENS & MUNICIPAL OFFICIALS:

Mark Parker stated the Department of Public Works did a good job repairing a water line on their property.

ADJOURNMENT:

Meeting was adjourned at 8:01 p.m.

Keith F. Gunnett, Village President

Theresa O'Leary, Village Clerk