

**VILLAGE OF SCHOOLCRAFT
VILLAGE COUNCIL PROCEEDINGS
REGULAR MEETING
September 17, 2018**

The Regular Meeting of the Schoolcraft Village Council held at 442 N. Grand Street, Schoolcraft, MI was called to order at 7:00 p.m. by President Gunnett.

The prayer and Pledge of Allegiance was led by President Gunnett.

ROLL CALL:

Present: Gunnett, Mastenbrook, Barnes, Rochholz, Spears, Stodola and Carlin.
Absent: None
Also Present: Village Manager Cheri Lutz, Finance Director/Assistant Manager Tammi Youngs, Village Clerk Theresa O’Leary, Chief Bryan Campbell, Rob Coffman, Brent Smith, Kirk Bergland, Rob Lint, and Ashley Willis.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda with the addition of a memo from Trustee Carlin regarding a request for additional funding. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Stodola, to approve the Consent Agenda as presented. All aye.

CITIZEN’S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Trustee Carlin discussed the memo requesting an increase in salary for Fire Chief Tracy McMillan in the amount of \$2,447. All six entities were asked to increase the monthly payment.

The following comments were made by Council members:

- President Gunnett stated SKCFA’s fund balance should support the increase.
- Trustee Rochholz stated that a proposed increase in monthly payments should be presented when the budget is being formulated.

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- Trustee Mastenbrook reminded the Council that the Village has received a letter from the State questioning why fund balance is being used on a consistent basis.
- All Council members agreed that an increase in the Fire Chief's salary is a good idea.

Motion by Gunnett to appropriate an additional \$2,447 to accommodate a salary increase for Chief McMillan, seconded by Carlin.

Ayes: Carlin and Barnes

Nays: Mastenbrook, Spears, Gunnett, Rochholz, and Stodola.

Motion died due to lack of support.

TABLATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

President Gunnett had the following comments:

- He asked DPW Superintendent Rob Coffman about the water valve that an outside contractor used to shut off the water to the entire Village.
- He stated that the person that shut the water off should be fined.

DPW Superintendent had the following comments:

- He stated that it is unlawful to tamper with any utility including, gas, electricity, etc. Therefore the contractor was in the wrong by trying to shut off a sprinkler system.
- He stated he is looking into option to secure the Village utilities.

Villager Manager Lutz stated that if the Council agrees she will file a claim including staff time used during the boil water advisory, bottled water purchased, and other expenses.

Motion by Gunnett, seconded by Stodola, to file a claim with the insurance company.

All aye.

Village Manager Lutz had the following comments:

- She stated she is looking into an alert system that will alert citizens when important information needs to be made public; in instances such as a boil water advisory. She cautioned this may be cost prohibitive, and perhaps not warranted with the seldom use it would get.
- She stated that the upcoming newsletter will have an article asking residents to sign up for a mass mailing list for public alerts.

- She stated we do have an ordinance regarding tampering with utilities and the associated fines.
- She stated that a Mexican Restaurant is moving into 321 N. Grand St.
- She stated that State Farm Insurance is moving into 423 N. Grand St.

STATEMENTS FROM CITIZENS & MUNICIPAL OFFICIALS:

Ashley Willis had the following comments:

- She stated that the tournament of writers will be at the Library on September 18 to sign their work.
- She stated on October 6, the author of Donut Dolly will be at the Library.

ADJOURNMENT:

Meeting was adjourned at 7:32 p.m.

Keith F. Gunnett, Village President

Theresa O’Leary, Village Clerk