

**VILLAGE OF SCHOOLCRAFT
PLANNING COMMISSION
MAY 13, 2013**

The Regular Meeting of the Planning Commission held at 442 N. Grand Street, Schoolcraft, Michigan, was called to order by Chairperson Tim Brown at 7:42 p.m.

ROLL CALL:

Present: Chairperson Brown, Commissioners Schmitt, Rozeboom, Pfost, and Schmitt (7:42 p.m.)
Absent: Gunnett, Graber and Willis.
Also Present: Village Manager Cheri Lutz, Tom Olvitt, Steve Bosch.

Prior to calling the meeting to order at 7:42 p.m., Mrs. Patricia Crowley provided a presentation on Site Plan Development Rules to the Planning Commission

APPROVAL OF MINUTES:

Motion by Pfost, seconded by Schmitt, to approve the minutes of the March 11, 2013, with minor typographical changes. All aye.

PUBLIC HEARINGS:

None.

UPDATE ON VILLAGE ACTIVITIES:

- a) Minutes of the Regular Meeting of the Village Council of January through April, 2013, were reviewed for file.
- b) Minutes of the Regular Meeting of the DDA of February, 2013, were reviewed for file.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) Mr. Steve Bosch of Bosch Architecture appeared before the Planning Commission to request site plan approval for a 1,314 sf. Addition to the Ayers-Rice Insurance Agency located at 452 N. Grand Street with the following comments:
 - The site plan meets all the requirements of AGS and Prein & Newhof.
 - The applicant will likely install the future parking area as depicted on the site plan.

Motion by Schmitt, seconded by Pfost, to approve the site plan as presented with the stipulation that the Future Parking be subject to review and approval by the Village Engineer, Zoning Administrator and Village Manager prior to installation, and that approval would be effective for a period of 24 months. All aye.

- b) A letter from Mr. Mark Parker regarding site plan compliance requirements was discussed.

By general consensus, the Planning Commission had the following response:

“The Zoning Ordinance does not give the Planning Commission discretionary authority to waive the paving requirements for site plan approval. The Planning Commission did express their interest and willingness to review a modified version of the approve site plan that would have included less restrictive paving requirements however, a revised site plan was not submitted the Planning Commission for further review”.

ADJOURNMENT:

The meeting was adjourned at 8:20 p.m .All aye.

Cheri M. Lutz, Recording Secretary

Tim Brown, Chairperson